

BOARD OF EXAMINERS OF LANDSCAPE ARCHITECTS

MINUTES OF THE MEETING OF THE BOARD

DATE 28 July 2010

**PLACE 1511 Pontiac Avenue, Building 69-1 Conference Room,
Cranston, RI**

**MEMBERS PRESENT Chairman John Carter, Vice Chair Sara
Bradford, Secretary Steven Pilz and Board
Member Michael Dowhan**

MEMBERS ABSENT Board Member Scott Millar

**OTHERS PRESENT Ms. Christina M. Styron, Administrative
Assistant**

**AGENDA ITEM 1 Chairman John Carter called the meeting to order at
2:12 PM.**

Call to Order

**AGENDA ITEM 2 Vice Chair Bradford made a motion, seconded by
Secretary Pilz, to approve the**

Approval of Minutes minutes of 23 June 2010 meeting with a spelling correction on Agenda Item 5d.

and a correction on Agenda Item 8. The motion was passed; four in favor. Voting

in favor were Chairman Carter, Secretary Pilz, Vice Chair Bradford and Mr.

Dowhan.

AGENDA ITEM 3 Because of the nature of the following items, Secretary Pilz made a

Executive Session motion, seconded by Vice Chair Bradford, to hold an Executive Session

according to Section 42-46-5a of the Rhode Island General Laws, for

sessions or work sessions pertaining to collective bargaining or litigation

under Section 42-46-5(a)(2) and for investigative proceedings regarding

allegations of civil or criminal misconduct under Section 42-46-5(a)(4) and

the motion was passed at 2:17 PM; four in favor. Voting in

favor were Chairman Carter, Vice Chair Bradford, Secretary Pilz and Mr.

Dowhan.

Secretary Pilz made a motion, seconded by Vice Chair Bradford, to

seal the executive session and record the votes taken in executive session pursuant to RIGL §42-46-4 and §42-46-5. The motion was passed; four in favor. Voting in favor were Chairman Carter, Vice Chair Bradford, Secretary Pilz and Mr. Dowhan

Secretary Pilz made a motion, seconded by Vice Chair Bradford, pursuant to RI General Law §42-46-4 that the Board defer disclosure of all votes in executive session until such time as such disclosure would not jeopardize any strategy, negotiation, or investigation undertaken concerning RI General Law §42-46-5(a). The motion was passed; four in favor. Voting in favor were Chairman Carter, Vice Chair Bradford, Secretary Pilz and Mr. Dowhan.

Record of Votes Taken in Executive Session

Executive Agenda Item #s 3.1. – Disclosure deferred.

Adjournment Secretary Pilz made a motion, seconded by Vice Chair Bradford, to come out of Executive Session and reconvene to an open meeting pursuant to RIGL §42-46-4. The motion was passed; four in favor. Voting in favor were Chairman Carter, Vice Chair Bradford, Secretary Pilz and Mr. Dowhan at 2:50 PM.

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**In Executive Session pending matters, there is one (1) pending matter,
comprised of one (1) investigative matter, with zero (0) recusals and one (1) Board member absent from all matters. .**

End of record of votes taken in Executive Session

Introductions to new Board Member Michael J. Dowhan, Jr. were made

AGENDA ITEM 4 1. RIASLA Newsletter was received.

Correspondence

2. Appointment letter for Michael Dowhan was received.

AGENDA ITEM 5 a. Review & update Rules & Regulations

Old Business

Attorney Bernstein had an intern working on the proposed Rules and Regulations. Attorney DeQuattro indicated at the 23 June 2010 meeting that he would look into the progress status. The Board will

await his update.

We will need to change the fees in the Rules and Regulations that were changed in our legislation. The Board also wants to address the possibility of requiring Continuing Education.

b. Legislation

Attorney DeQuattro indicated at the 23 June 2010 meeting that he would give an update on legislation at the next meeting. The Board will await his update.

c. Proposed RIDEM/CRMC Stormwater Regulations

Secretary Pilz will obtain an updated draft for the Board.

AGENDA ITEM 6 a. Miscellaneous

New Business

1. Election of Officers

Vice Chair Bradford made a motion, seconded by Secretary Pilz to maintain the current officers; John Carter, Chairman, Sara Bradford, Vice Chair and Steven Pilz, Secretary. The motion was passed; four in favor. Voting in favor were Chairman Carter, Vice Chair Bradford, Secretary Pilz and Mr. Dowhan.

2. Board Membership

The law provides for seven members. Chairman Carter encouraged Mr. Dowhan to put the word out to try to recruit new members.

The Board will give a Certificate of Appreciation to former Board Member Susan Votta.

3. Secretary Pilz brought an advertisement for New England Landscape to the Board's attention which references residential and commercial and design. He recommends sending them a letter asking them to clarify what they are offering for commercial work. A letter will be sent to them.

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b. The next Board meeting is scheduled for 22 September 2010 at 2:00 PM.

AGENDA ITEM 7 LA applications

Applications–LA & COA

The following applicant is applying for reciprocity:

Stephanie Fuss – reciprocity with Connecticut

Secretary Pilz made a motion, seconded by Mr. Dowhan, to approve the above listed applicant for registration by reciprocity with Connecticut. The motion was passed; four in favor. Voting in favor were Chairman Carter, Vice Chair Bradford, Secretary Pilz and Mr. Dowhan.

The following applicant has passed all sections of the exam and is applying for initial registration:

Matthew Mattison

Chairman Carter made a motion, seconded by Vice Chair Bradford, to approve the above listed applicants for registration.

COA applications

Chairman Carter made a motion, seconded by Mr. Dowhan,, to approve the above listed COA application as exempt for the period of 1 July 2010 through 30 June 2012. The motion was passed; four in favor. Voting in favor were Chairman Carter, Vice Chair Bradford, Secretary Pilz and Mr. Dowhan.

The Board reviewed the following initial COA applications:

All Island Landscape, Inc. – Corporation – listing Joshua Wheeler as the person in responsible charge

Ayoub Engineering, Inc. – Corporation – listing Richard DeFusco as the person in responsible charge

Chairman Carter made a motion, seconded by Mr. Dowhan, to conditionally approve the above listed COA applications pending receipt of a Certificate of Good Standing issued by the RI Secretary of State's office. The motion was passed; four in favor. Voting in favor were Chairman Carter, Vice Chair Bradford, Secretary Pilz and Mr. Dowhan

The Board reviewed the following initial COA applications:

Arthur J. Eddy – Sole Proprietor

Brian W. Frazier– Sole Proprietor

Chairman Carter made a motion, seconded by Mr. Dowhan,, to approve the above listed COA application as exempt for the period of 1 July 2010 through 30 June 2012. The motion was passed; four in favor. Voting in favor were Chairman Carter, Vice Chair Bradford,

Secretary Pilz and Mr. Dowhan

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The Board reviewed the following amended COA applications:

Clara Batchelor d/b/a CBA Landscape Architects – changing from a sole proprietor to exempt from COA

Stantec Planning and Landscape Architecture, P. C. – Corporation – adding Joseph T. Geller and Ronald Headrick as persons in responsible charge along with existing person in responsible charge, Stephen Plunkard.

Chairman Carter made a motion, seconded by Secretary Pilz, to approve the above listed COA application amendments. The motion was passed; four in favor. Voting in favor were Chairman Carter, Vice Chair Bradford, Secretary Pilz and Mr. Dowhan.

AGENDA ITEM 8 Secretary Pilz made a motion, seconded by Vice

Chair Bradford, to adjourn at Adjournment 3:53 PM. The motion was passed; four in favor. Voting in favor were Chairman Carter, Vice Chair Bradford, Secretary Pilz and Mr. Dowhan.

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